



# LETA Meeting Minutes

Date: 04/03/24

## 3 CALL TO ORDER | ROLL CALL - 0900

Board Chair Charles called the meeting to order at 0900 and conducted a roll call. Director Poley not present (excused). All other members present.

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp

## 2 REVIEW OF THE AGENDA

CEO Culp requested the addition of GIS Resolution under new business.

Chair Charles calls for a motion to approve the addition of GIS Resolution under new business. Director Robinson made motion to approve. Vice Chair Shellhammer seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Barker, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Poley **ABSTAIN:** None

## 4 PUBLIC COMMENT

No comments.

## 3 FINANCIAL REVIEW

CEO Culp reviewed the January and February finance reports with the board. She shared that the annual audit is underway.

## 4 CONSENT CALENDAR

- a. Approval of December 6<sup>th</sup> meeting minutes
- b. Approval of February 7<sup>th</sup> meeting minutes
- c. Approval of January and February finance reports
- d. Approval of January and February deposits and bill reports

Chair Charles called for a motion to approve the consent calendar. Treasurer Allar made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Barker, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Poley **ABSTAIN:** None

## 5 OLD BUSINESS

### a. 9-1-1 Legislation

#### i. New Lobbyist: Camille Driver

CEO Culp stated that she has engaged Camille for the current legislative session. Camille has been lobbying and provides weekly/monthly updates to the CEO. In between sessions, CEO Culp and Camille will be inviting legislators to Larimer County to see how 911 works.

#### ii. Resource Center/Training Standards: SB24-052

CEO Culp advised that this bill is still waiting to be heard. This bill does have a fiscal note tied to it. LETA is concerned with voluntary standards and compliance living out of the PUC. LETA will work on strikethroughs when this bill is introduced.

#### iii. Enterprise Board: SB24-139

This bill passed out of the finance committee. CEO Culp stated that there are still opportunities to work on this bill.

#### iv. Community Right to Know: HB24-1359

CEO Culp advised that the amendment with strikethrough of the emergency alert aspect was passed.

### b. 9-1-1 Rules

#### i. Outage Reporting Requirements

CEO Culp stated that rule amendment is in progress. The outage in Jackson County was closed without resolution. CEO Culp advised that it was a 911 network issue that isolated them but there was no enforcement or credit given back to LETA.

### c. 9-1-1 Tariff

#### i. Improvement Plan

CEO Culp advised that they are working on getting the right people at the table to assist with discussions as there are areas where CenturyLink plans to put fiber that already has existing fiber.

#### ii. GIS Tariff

CEO Culp stated that this tariff would add text across the network. LETA currently does text outside of the network. This also includes GIS call routing. There is a committee looking for PSAP boundaries statewide. The impact of this tariff would increase the current cost \$262/month, per SIP session or \$646K annually. This does not cover Jackson County's tariff cost for 2 SIP session. CEO Culp stated that this cost may not be seen in 2024 but will need to adjust for 2025.

### d. Lease|Venture Dr finishes

#### i. State lease process

Lease was signed last week. LETA will have 12 months to complete the Venture building and transition work to the new space.

- ii. Venture Dr finishes  
CEO Culp stated that the LETA team will now begin working on the finishes at the Venture Drive building.
  
- e. Jackson County update
  - i. Grant funds  
CEO Culp stated that the congressional funding grant has come through. \$72k will be sent to LETA to cover the cost of upgrades to Jackson County's systems.
  - ii. VIPER  
VIPER upgrade is underway.
  - iii. Network  
LETA will add Jackson County to the LETA network through a Starlink connection. If this works, LETA will look to deploy the same strategy in Estes Park to create redundancy.
  - iv. EMD  
Jackson County took their first EMD call. That dispatcher will be recognized at the June LETA Board meeting.
  - v. Text to 911  
Text to 911 should be live 60 days after the VIPER cut.
  - vi. ETC  
Jackson County is sending their dispatchers to this class.
  - vii. Funding PSAP items  
LETA is working with Jackson County on this process.
  
- f. EMS Boundary Project  
Director Robinson advised that the PFA IGA will be finalized by the next board meeting. TVEMS is working with Estes Park Health and all changes should be complete in the next couple of months.
  
- g. CRISP Policy  
CEO Culp stated that LETA had received a draft policy this week. LETA will provide the committee with a redline document by the end of the week.

### **6 NEW BUSINESS**

- a. Northern Colorado GIS Alliance  
GIS Manager, Ben Butterfield, explained the duplication of efforts during the Cameron Peak Fire. Due to that, a group was formed to discuss how they support each other day to day and during large events. The group is thoughtful about regional solutions and procedures. He explained that formalizing the group through a resolution would assist them with grant funding. CEO Culp requested that the board adopt and approve the resolution formalizing the Northern Colorado GIS Alliance.

Chair Charles called for a motion to adopt the resolution formalizing the Northern Colorado GIS Alliance. Vice Chair Shellhammer made the motion to approve. Director Barker seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Barker, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Poley **ABSTAIN:** None

## 7 STAFF COMMUNICATION

Staff report available in the board packet.

## 8 LETA BOARD COMMUNICATION

Executive report available in the board packet.

## 9 ADJOURN

Chair Charles calls for a motion to adjourn. Treasurer Allar made the motion to adjourn. Director Robinson seconds. All in favor.

## 10 LETA Work Session

### a. Draft Strategic Plan Review

Recommendation made to change the red boxes as it makes it seem more high priority than others. No concerns with publishing the Strategic Plan. Director Coldiron suggested that LETA create a Communications Plan that can be used moving forward.

### b. Funding Radio Consoles

The LETA Board asked if this was a one-time funding request or a request for ongoing funding. Director Robinson suggested that any agency requesting funding from LETA should come with matching funds.

The LETA Board also discussed the topic of regionalization. Due to the high cost of the radio console funding request, it would be of value to discuss regionalization where there may be less consoles to fund. A formal request was made by Vice Chair Shellhammer, on behalf of the Larimer County Sheriff's Office, for a regionalization study. Chair Charles and Director Robinson were open to a study. It is unknown at this time what the cost of a regionalization study would be.