



LETA Meeting Minutes

Date: 08/07/24

1 CALL TO ORDER | ROLL CALL - 0900

Board Chair Charles called the meeting to order at 0900 and conducted a roll call. All members present.

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp.

2 REVIEW OF THE AGENDA

No additions.

3 PUBLIC COMMENT

No comments.

4 FINANCIAL REVIEW

CEO Culp reviewed the May and June finance reports with the board. She advised that landline and VOIP lines are behind projection. This could be due to consolidation of phone line. Chair Charles asked about pre-paid revenue. CEO Culp stated that pre-paid revenue is collected at the point of sale, goes to the Department of Revenue, then given back to the authorities based on wireless call volume.

5 CONSENT CALENDAR

- a. Approval of June 5th meeting minutes**
- b. Approval of May and June finance reports**
- c. Approval of May and June deposits and bill reports**

Chair Charles called for a motion to approve the consent calendar. Director Poley made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron and Director Stewart, Director Robinson. **NOES:** None **ABSENT:** None **ABSTAIN:** None

6 BOARD ACTION ITEMS

NA

7 REGULATORY | LEGISLATIVE UPDATES

- a. LETA websites
LETA websites are now compliant with accessibility law that went into effect on July 1, 2024. There was a one-year extension added; however, LETA met the original deadline.
- b. Emergency Alerts | Accessibility Legislation
CEO Culp advised there was a study done about accessibility with emergency alerts. Legislation will be moving forward. LETA participated in the study but that does not mean LETA agrees with a state level emergency alert system. LETA will be involved ahead of draft language. LETA meets accessibility requirements already.
- c. PUC Filing | 911 Surcharge
The PUC increased local surcharge allowance to \$2.12, which means that local 911 authorities can go up to that amount without an application to the PUC. The state surcharge remains at \$.09. There will be a gap between the statewide surcharge and the cost of the tariff. Treasurer Allar asked about how often those numbers can be changed. CEO Culp advised the statewide surcharge can only be increased once a year, local surcharge can be increased twice a year.
- d. 9-1-1 Legislation update
 - i. Enterprise Board SB24-139
CEO Culp stated that applications are being accepted for the newly formed enterprise board. Board members would qualify to serve on that board, if desired. The PUC will make a recommendation on board members and the Governor will appoint.
- e. 9-1-1 Rules
 - i. Outage Reporting Requirements
The PUC believed they needed more rules for enforcement. That is what they are working on.
- f. 9-1-1 Tariff
 - i. Improvement plan & GIS tariff
LETA will have to pay CenturyLink \$646K if the tariff goes through.
- g. Informal Complaint filing
 - i. Letter from Pinewood Springs Fire Protection Board
The reply from CenturyLink is in the board packet. Chief Plank is not interested in pursuing this further at this time. No further action.

8 GENERAL UPDATES

- a. HR
CEO Culp shared that she has found an HR solution that allows LETA the benefits of a larger group for a small team. She will provide details at the retreat and build it into the 2025 budget for review. The goal is to participate in open enrollment at the end of the year with it going into effect on January 1, 2025. Chair Charles asked about PERA and PPRA. CEO Culp advised that Mountain States will be doing research on these options.
- b. Local Surcharge
CEO Culp advised that she is pulling together numbers for the board. She stated there are quite a few things to consider, including tariffs, state 911 surcharge, funding gaps, cost of services, and partner agency requests.

Treasurer Allar requested a document that shows what it would take to fulfill all requests and some requests. Director Barker requested to see 5, 7, 10 year projections from the past. CEO Culp will have those documents ready for review at the retreat.

c. Lease | Venture Dr finishes

i. State lease

CEO Culp advised that the current building may not be ready to hand over in March due to shipment of critical equipment at the Venture building. Chair Charles asked for clarification on state radio. CEO Culp advised that state radio will ride LETA's fiber which is why she is concerned about degradation and that none of the current infrastructure is impacted or undone.

d. EMS Boundary project

Director Robinson advised Ben has been helping him with mapping needs. He believes the IGA should be executed by the next meeting.

e. CRISP Policy

CEO Culp stated how important it is that the backup PSAP is up and working at all times. Director Stewart and Vice Chair Shellhammer shared with the board how important the backup PSAP is to their agency, especially in situations like the current Alexander Mtn Fire. Treasurer Allar shared that the policy is moving forward with a goal to have it complete by the end of August.

9 GENERAL STAFF COMMUNICATION

Next Meeting: October Annual Retreat 9am-3 pm

10 BOARD COMMUNICATION

Director Stewart thanked CEO Culp for her assistance in making sure that Estes Park didn't lose 911 and coordinating a redundant route for 911. He thanked her for refusing to take no for an answer and getting the job done.

Vice Chair Shellhammer also commended CEO Culp and the LETA team for the work they did during the Alexander Mtn Fire. He stated that the Type 1 team has been on hundreds of incidents and they said this event was by far the smoothest, well thought out evacuation process they have ever seen.

11 MOVE TO EXECUTIVE SESSIONS

Chair Charles called for a motion to enter into Executive Session for the purpose of receiving advice from Board's legal counsel regarding options for seeking a remedy against BESP. Director Robinson made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron and Director Stewart, Director Robinson. **NOES:** None **ABSENT:** None **ABSTAIN:** None



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Chair Charles called for a motion to enter into Executive Session for the purpose of receiving advice from Board's legal counsel regarding Section VII of LETA's fifth amended IGA and Jackson County's obligations thereunder and to determine the Board's position on matters regarding Section II (2) of LETA's fifth amended IGA that may be subject to negotiation, developing strategy for negotiation, and instructing negotiators. Director Coldiron made the motion to approve. Director Barker seconds the motion. All in favor. Chair Charles asked Director Poley to remove himself from the Executive Session due to conflict of interest.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron and Director Stewart, Director Robinson. **NOES:** None **ABSENT:** None **ABSTAIN:** None

12 NORMAL MEETING ADJOURN

Chair Charles adjourned into Executive Session at 0945.