



LETA Board Meeting Minutes

Meeting Subject:

Larimer Emergency Telephone Authority

Location:

LETA – Board Room
4867 Venture Dr
Johnstown, CO 80534

Virtual Meeting Link:

<https://teams.microsoft.com/meet/27348224684500?p=Nh5501IYwnAhSPX1EX>

Meeting ID: 273 482 246 845 00

Passcode: YS2NG9Ga

Meeting Contact:

Kimberly Culp 970-556-0269

Date:

08/05/26

Time:

Board Meeting
0900-1030

AGENDA ITEMS

1. CALL TO ORDER | ROLL CALL @ 0900

Board Chair Steve Charles called the meeting to order and completed the roll call of members present @ 0858. Treasurer Robinson is not present.

Steve Charles	X	Chair	Tim Doran	X	Director
Joe Shellhammer	X	Vice Chair	Marc Barker	X	Director
James Robinson	Unexcused/ Vacation	Treasurer	Justin Allar	X	Director
Ian Stewart	X	Secretary			

2. REVIEW OF THE AGENDA

No additions/changes

3. PUBLIC COMMENT

No Comments

4. FINANCIAL REVIEW

CEO Culp reviewed the May and June finance reports. No questions from the Board.

5. CONSENT CALENDAR

a. Approval of June meeting minutes

Chair Charles calls for a motion to approve the June meeting minutes. Director Doran made the motion to approve. Director Barker seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Secretary Stewart, Director Allar, Director Doran, Director Barker, **NOES:** None **ABESENT:** Treasurer Robinson. **ABSTAIN:** None

b. Approval of May and June finance report

Chair Charles calls for a motion to approve the May and June finance report. Vice Chair Shellhammer made the motion to approve. Director Barker seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Secretary Stewart, Director Allar, Director Doran, Director Barker, **NOES:** None **ABESENT:** Treasurer Robinson. **ABSTAIN:** None

c. Approval of May and June and bills report

Chair Charles calls for a motion to approve the May and June, and bills report. Director Allar made the motion to approve. Secretary Stewart seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Secretary Stewart, Director Allar, Director Doran, Director Barker, **NOES:** None **ABESENT:** Treasurer Robinson. **ABSTAIN:** None

6. OLD BUSINESS

a. AXS Radio upgrade Project

CEO Culp updated the Board on the radio project stating that it is complete, with 72 radio consoles now owned and maintained by LETA. Some tickets still open with Motorola, nothing mission critical.

The relationship with Larimer County Radio (Tech Comm) is being actively evaluated to ensure that the dedicated radio support technician funded by an approximately \$250,000-per-year IGA is meeting expected service levels.

- Chair Charles thanked CEO Culp for the great job and complimented the LETA staff. He thanked CEO Culp for negotiating with Larimer County.

- Secretary Stewart asked if LETA was responsible for the new radio consoles versus the individual PSAPS? CEO Culp stated that reboots would be LETA's responsibility.

b. CAD to CAD Project

CEO Culp explained that the project remains stalled due to the CAD vendor. Conversations are still ongoing.

i. First Due

CEO Culp explained that as an interim situational awareness measure, LETA expanded use of the First Due application to include WSFPD and FRFR under the LETA umbrella, with plans to add law enforcement, CJIS, Fire, EMS, without additional cost to LETA or CAD interfaces and wants to continue to explore this path. Next step is CEO Culp will socialize expanded First Due with fire chiefs. Conversations are ongoing.

- Director Allar thanked CEO Culp for exploring different options. Would like to work with CEO Culp on this.

c. CTL Tariff | Improvement Plan

The improvement plan was approved at state level, leading to planned installation of Starlink and Dejero equipment at each 911 demarcation, increasing LETA's annual tariff cost to \$1.8 million next year.

Through intervention by the CCOA and the Attorney General's office, the cost was reduced by 18%, although substantial profit margins for CenturyLink and Intrado remain.

- Chair Charles commented on the increase in cost and asked how they justify the increase? He asked if other states were experiencing the same cost? CEO Culp explained that Colorado uses a tariff model vs most other states that use contracts.
- Director Allar asked if CEO Culp anticipated this cost going up again over the next 7 years? CEO Culp explained that these costs could become "baked in" vs just temporary to get the solution implemented.
- Chair Charles – asked if LETA and other authorities could move away from a tariff model or does the whole state have to transition out? CEO Culp advised that this would take years of work and would require 911 authorities and stakeholders such as police/fire chiefs.
- Secretary Stewart – has CCOA engaged state fire chiefs, state police chiefs to get a big group to fight this?

d. Emergency Alert System

i. Everbridge Outage

CEO Culp explained the Everbridge outage regarding the root cause. Went over the outage report.

ii. **Rave**

CEO Culp updated the Board on the backup system Rave and explained that LETA was ready to go operationally even with Everbridge down. CEO Culp explained that even with the outage, LETA was able to send emergency alerts if needed while Everbridge was unavailable, validating the redundancy strategy.

CEO Culp applauded the Board for the forward thinking and having the backup system Rave. LETA is backup for other counties, including Weld, Bldr, El Paso/Teller, and is preparing to support Fremont, in addition to Larimer and Jackson Counties.

7. **STAFF COMMUNICATION**

a. **Staff Report**

CEO Culp went through the report with, stats, project updates, community events, open items with GIS, EMD calls, COW deployment and training, and open CAD tickets, etc. QA processes and continuing education are actively maintained.

- Director Allar complimented the work and reports, would like to know what programs LETA uses for these reports.

b. **New Employee**

CEO Culp introduced the new Office Manager, Tessa. She thanked the Board for the support and commented that she has been a great help.

c. **Open positions**

IT, EMD, GIS

8. **LETA BOARD COMMUNICATION**

Chair Charles asked where LETA is at with representation for Jackson County. CEO Culp explained that Larimer County represents both counties. Once they have a new sheriff, we will see how they want to proceed.

Vice Chair Shellhammer asked if Larimer County requested the alerts for the evening prior in Jackson County. CEO Culp advised that LETA staff proactively engaged Jackson County dispatch. Vice Chair Shellhammer commended LETA for the good work getting in front of that.

9. **ADJOURN**

Chair Charles calls for motion to adjourn. Secretary Stewart made the motion to adjourn. Director Allar seconds. All in favor. Meeting adjourned at 0956.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Secretary Stewart, Director Allar, Director Doran, Director Barker, **NOES:** None **ABESENT:** Treasurer Robinson. **ABSTAIN:** None